

Gas Station/Site Maintenance Attendant – No experience. We will train!

Peninsula Co-op is retail with a difference. Being member owned, we focus our profits on giving back through yearly rebates, by supporting many community initiatives and by sharing profits with our staff. As we've grown and evolved, our collective roots now date back nearly 60 years. We remain a locally-focused co-op with more than 108,000 members and ambitious plans to continue growing the business on Vancouver Island.

Peninsula Co-op is inviting applications for the position of Gas Station/Site Maintenance Attendant (we like to call you a Customer Service Representative) out of our **Aspen Road Gas Centre in Comox, BC**, and **Island Highway Commercial Cardlock in Courtney, BC**. These locations are approximately a 15-minute drive from each other.

This is a year-round Full-time role providing 32 hours each week, shared between the two sites. Our ideal candidate has a flexible schedule that may include some evenings and weekends. The ability to commute between the two locations in a timely manner is essential, as is the ability to handle on site maintenance issues (occasionally after hours) as they arise.

Benefits offered at 3 months of employment:

- Extended health, dental, disability and life insurance benefits
- Pension plan (6% matched!)
- Profit sharing (Quarterly Payments)
- Fitness memberships or reimbursements,
- Social events
- Volunteer opportunities
- Educational assistance

General Duties:

Serving our member-owners and customers by dispensing fuel, washing windows, checking vehicle fluid levels, cleaning and stocking the convenience store, and generally ensuring our customers are taken care of and the location is clean and safe.

Site Maintenance Duties (Cardlock):

- Maintaining product inventory- stocking, organizing and displaying products both in the warehouse and for retail sales
- Ensuring all environmental checks are completed on time and documented
- Ensuring any environment issues are reported to the appropriate person immediately
- Completing retail fuel dispenser cleaning, maintenance and repairs
- Arrange any maintenance or repairs beyond your scope of expertise
- Clean and maintain the cardlock lot, shed, signage and equipment
- Maintain cardlock building exterior

Site Maintenance work is physical in nature. You must be capable of being on your feet all day, bending, crouching, and lifting.

Qualifications:

- You're mechanically inclined. We can train you, but having a natural knack and interest is key!
- You're consistently polite and look for ways to be helpful and go out of your way to assist others
- You love the great outdoors. Rain, wind, snow and blazing hot sun mean nothing to you
- You're reliable. It's important, especially your co-workers. With 2 people opening the site, if one doesn't show up on time, safety is a concern
- You're okay eating on the run when it's busy
- You're good with numbers and can handle cash and basic numerical calculations quickly and accurately
- You look out for your own safety and the safety of others
- You're a person of integrity and honesty; someone to admire and emulate
- You're physically able to perform regular heavy lifting and bending – up to 25 kilograms (50 pounds)
- You have a valid Class 5 driver's license, reliable vehicle, ability and willingness to travel between sites as required

We are committed to every staff member enjoying their experience working with Peninsula Co-op. We reward hard work, commitment and results.

HOW TO APPLY

Any way you like! On-line through **Indeed**, or at **www.peninsulaco-op.com**, or in person at our **Aspen Road Gas Centre is located at 699 Aspen Road, Comox BC V9M 4H6**

Feel free to contact Lezlie, the Manager, at 250-339-1955 or Jen in Human Resources at 778-426-8120 if you have any questions.

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